

# Water Cooler Sanitizing Service

Customer: \_\_\_\_\_

Date of service: \_\_\_\_\_

Model/Serial of Unit serviced: \_\_\_\_\_

\_\_\_\_ Washed hands & prepped before service (Lab coat/rubber gloves/safety glasses)

\_\_\_\_ Current Cooler TDS \_\_\_ppm                      \_\_\_\_\_ Current Tap TDS \_\_\_ppm

\_\_\_\_ Turned off water unit and water

\_\_\_\_ Drained Tank

\_\_\_\_ Replaced filters (Replace sediment and carbons, replace membrane if TDS is over 50ppm)

\_\_\_\_ Inspected/Cleaned panels (Replace panels if needed, note if done)

\_\_\_\_ Inspected/Cleaned/Sanitized Tank

\_\_\_\_ Inspected/Cleaned Spouts (Replace spouts if needed, note if done)

\_\_\_\_ Sanitized/Replaced Drip tray

\_\_\_\_ Replaced Business Decal, if needed

\_\_\_\_ Turned on water unit and water

\_\_\_\_ Tested unit (Cooler making and dispensing water?)

\_\_\_\_ New TDS \_\_\_ppm

\_\_\_\_ Disposed of used filters

\_\_\_\_ Offered cups

Accepted\_\_\_\_ Declined\_\_\_\_

\_\_\_\_ Offered contact a photo copy of this checklist

Accepted\_\_\_\_ Declined\_\_\_\_

\_\_\_\_ Checked out with contact (If unavailable photocopy this form & leave for them)

Contact's Name: \_\_\_\_\_

Comments and parts needed for immediate return:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact's Signature: \_\_\_\_\_

Inspector: \_\_\_\_\_

Inspector's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_ Form turned in to immediate supervisor Jerry Lyles (1-888-528-2669)